



*CHANGING LIVES & TRANSFORMING COMMUNITIES IN HONDURAS*

## Team Fees Policy

- 1) Due to the high volume of teams wanting to serve at EA, a week the following year is no longer guaranteed. We will do our best to accommodate all of our partnering churches that want to return. This could also mean an every other year week for your team in our effort to schedule everyone. Once your week is approved for the following year, a \$1000(non-refundable) deposit is required within 30 days to secure your week for the next year
- 2) Team fees are \$600 per person. Project money will be determined by you and the Teams Coordinator.
- 3) A \$300(non-refundable deposit) (which is part of the \$600) per team member is required 3 months prior to your trip arrival date. If a team member adds late, adjustments will be made in the final payment due. An email reminder will be sent.
- 4) Your balance of team fees and project money (minus all deposits) is due 1 month prior to your trip arrival date. An email will be sent to you to confirm your balance due.
- 5) If a team member cancels after their trip is fully paid, they will be refunded \$300 if they cancel more than 7 days before the trip. If they cancel with less than 7 days, no refund will be given. However, they can transfer their spot to someone else.
- 6) Please send all deposits and payments to:  
El Ayudante Missions USA, Inc  
PO Box 154  
Rodeo CA 94572  
Please put "team fees" in the memo line

Feb 2025